

Marywood University Health & Safety Committee Session

Place: Center for Natural and Health Sciences

Date: 02/01/2017

Time: 10:00 AM

Present: Molly Baron, Nancy Gibbons, Cheryl Kosydar, Kevin Kuna, Myron Marcinek, Linda McDade, Kerimcan Ozcan, Mary Reggie, Pattie Trapper, Deb Wardach

Absent: Deanne Garver, Mike Finegan, Judith Williams

Guests: Jon Barzensky (Chartwells), Tammy McHale (VPBA Marywood)

<u>Agenda Item</u>	<u>Discussion</u>	<u>Recommendations/Actions</u>
1. Meeting opened	10:00 a.m.	
2. Minutes reviewed / approved	<ul style="list-style-type: none"> January minutes approved: Kevin Kuna, Nancy Gibbons 	
3. Opening Remarks		
4. Old Business	<ul style="list-style-type: none"> Safety Website Hazard Education Program / Safety Data Sheets Accident / Incident reporting –generalized form Studio Safety Policy LAC sidewalks Student / employee injuries / transportation Use of SOA building at night Falls on stairs inside Learning Commons Active Shooter Training AED (Location Signs) Lab Emergency Equipment Inspections 	<ul style="list-style-type: none"> Ongoing – Molly Baron to share link with committee members for comments Ongoing –Deanne Garver / Deb Wardach to submit budget request for Chemwatch System (SDS) / Ryan Bowers, Mike Finegan to meet on streamlining HEP Ongoing - Linda McDade, Deb Wardach to follow up – Mike Cocciaardi can help with form, suggested to combine lab accident and student form, post on safety website Ongoing – Ryan Bowers Ongoing – Myron Marcinek, budget -weather Ongoing - Nancy Gibbons, Deanne Garver, Linda McDade, concerns presented to Tammy McHale for review Ongoing – Mike Baltrusaitis to discuss with Dean Sullivan re , develop awareness plan for students CLOSED–Deanne Garver – signs posted Ongoing –Mike Finegan Ongoing - Mike Finegan to email MWAdmin and Students the location of AED’s Ongoing – Deb Wardach, Safety Equipment document ready, Myron Marcinek to develop weekly schedule
5. New Business	<ul style="list-style-type: none"> CPR / First Aid Training University Avenue traffic speed 	<ul style="list-style-type: none"> Discussed campus wide CPR First Aid training Blinding sun can make travel unsafe on University Ave, vehicles observed traveling too fast for conditions – Myron Marcinek to review
6. Open Forum	<ul style="list-style-type: none"> Change to monthly meeting schedule 	<ul style="list-style-type: none"> Meeting schedule to change to first Tuesday of month at 9:00 a.m. approved by committee
7. Review of accident/incident records	<ul style="list-style-type: none"> January incidents 	<ul style="list-style-type: none"> 3 incidents – 3 recordable
8. Fire drill	<ul style="list-style-type: none"> Fire drill 	<ul style="list-style-type: none"> Mike Finegan - absent, monthly report not available
9. Next meeting /agenda / inspection	<ul style="list-style-type: none"> Tuesday, March 7, Athletics and Wellness Center 	<ul style="list-style-type: none"> Meeting Agenda – Old Business – New Business – Fire Drill report –Accident and Injury report- Open Forum -Building Inspection
10. Adjournment	<ul style="list-style-type: none"> 11:00 – Patti Trapper, Myron Marcinek 	
11. Committee Building Inspection	<ul style="list-style-type: none"> Center for Natural and Health Science 	<ul style="list-style-type: none"> Inspection on Wednesday February 8 - attendees - Molly Baron, Ryan Bowers, Mary Reggie, Deb Wardach

Cc: Wendy Yankelitis, Joe McCormack, Kristie Congdon, Mark Pitely, Dr. Patricia Dunleavy, Tammy McHale

Respectfully submitted by: Mary Reggie